



Kozie Entertainment, L.L.C

DJ KOZIE under KOZIE ENTERTAINMENT specializes in providing music and lighting for celebrations of any occasion. WE are a full service husband and wife team along with a small staff here to accommodate your needs. WE will be with you every step of the way as WE assist you in planning the most important event of YOUR life.

YOUR event is very important to us so WE strive to customize your event to meet your particular needs. WE also strive to meet ALL of your music expectations and preferences. If there is anything that WE can do to make YOUR event more memorable, share your ideas with US because WE are eager to please YOU!

OUR organizational skills and professionalism will ensure that you have everything YOU could hope for!

Stephen Cosey Formally known as **DJ KOZIE**
Professional DJ and Lighting Services
Serving Virginia, DC, and Maryland Area

1. Grand Entrance: DJ will meet Wedding Planner of wedding party and bride and groom outside upon their arrival to organize the Grand Entrance announcement. WE suggest that the wedding party is announced in reverse order beginning with the ushers and flower girls; the Bride and Groom will enter the room last.
2. Best Man/ Matron of Honor Toast: DJ will provide wireless microphones to the Best Man and Matron of Honor for the toast to the Bride and Groom. DJ will formally introduce both the Best Man and Matron of Honor. YOUR designated personnel will also come up to make a toast. Once the toast is completed the dinner announcements will be made.
3. Dinner Blessing/ Prayer: DJ will announce the person or people who will be blessing the food. DJ will ensure that all in attendance is quiet.

4. Dinner Announcement: DJ will make the dinner announcements to have your guests seated for dinner. If needed the DJ will also release tables for buffet style dinners. The head table will be released first.
5. Cutting of the CAKE: Wedding Planner will coordinate with DJ upon cutting of the cake. Cutting of the cake traditional takes place after dinner. Many guests may take this opportunity to take pictures of the Bride and Groom.
6. Bridal Dance: This is the Bride and Groom's first dance together as husband and wife. DJ will coordinate with the wedding planner to ensure that everyone is in place to observe the Bridal Dance. Traditionally the wedding party is gathered around the dance floor to watch this special occasion.
7. Wedding Party Dance: This dance is for the entire wedding party and the parents of the Bride and Groom (optional). DJ will announce each member/ couple of the wedding party as they enter the dance floor area. Having the ushers join you on the dance floor is optional.
8. Father/Daughter Dance: This is a special traditional dance for the Bride and her Father. This dance immediately follows the Wedding Party Dance. We ask that the Bride provide the song choice. This dance may also include Mother and Son dance as well.
9. Mother/Son Dance: This is a special dance for the Mother and Son that immediately follows the Father Daughter Dance.
10. Garter/ Bouquet Toss: This option will be coordinated between the DJ and the Wedding Planner
11. Dollar Dance: This is another tradition (optional) reception activity. DJ will announce the dollar dance. This is an opportunity to chat with the Bride and the Groom while collecting a little honeymoon money in the process.

12. This event will be AWESOME! This explains some of the formal suggested events. Stephen Cosey (DJ-KOZIE) under www.kozieentertainment.com will work hard to ensure that YOUR event is special. Please share your ideas with DJ KOZIE. WE will enjoy customizing your event.

13. Kozie Entertainment uses professional quality by JBL and QSC sound systems. OUR sound system and lighting will fill the room with awesome sounds and extravagant lighting. These sounds and lighting will also compliment those that want to carry on a conversation while the music is playing.

14. Due to the unlikeliest of failure or malfunction of equipment we bring back up equipment such as a 5000-watt generator, 2 additional laptops with 2400 songs each, and WiFi by Verizon.

15. If you have any special questions regarding our sound systems or lighting, please call us at (703) 424-5560. We are part of a music record pool thereby, receiving ALL songs once they hit the radio.

Kozie Entertainment Questionnaire Sheet

Wedding Date: _____

Mr. & Mrs: _____

Brides Name _____ Groom's Name: _____

* (First name only please)

Matron / Maid of Honor: _____ Will she be saying a toast? (Y or N)

* (Please circle Matron or Maid of Honor. Matron indicates she is single)

Best Man: _____ Will he be saying a toast? (Y or N)

Bridesmaids:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Groomsmen:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Flower Girl (s): _____

Ring Bearer: _____

Ushers (s): _____

Parents of the Bride: _____

Parents of the Groom: _____

(Mother)

(Father)

* Would you like the parents to be introduced during the Grand Entrance (Y or N) or Wedding Party dance (Y or N)? Please explain any special circumstances to the DJ such as step-parents, divorced parents, etc)

* Bridal Dance Song: _____ Artist/ Group: _____

(The Bridal dance is the bride and groom's first dance together as husband and wife)

Wedding Party Song: _____ Artist/ Group: _____

(All personnel in the wedding party)

Father and Daughter Dance: Y or N

Song: _____ Artist/ Group: _____

Mother and Son Dance: Y or N

Song: _____ Artist/ Group: _____

Bouquet Toss: Y or N
Garter Toss: Y or N
Dollar Dance: Y or N
Married Couples Dance: Y or N

Who will be saying the diner blessing: _____

Would you like the DJ to announce the bride/groom and wedding party as they enter the reception hall? Y or N

Will any other people be offering a toast or a special thank-you? Y or N

Would you like the DJ to make any special announcements such as anniversaries, birthdays, special thank you, etc (Y or N) Please explain. _____

Will dinner and reception dancing be in the same room of the hall? Y or N (if No, please explain) _____

Address and phone number Point of Contact for the Reception Hall: _____

Address and phone number Point of Contact where the matrimony will take place: _____

Will you require lighting or sound system at the matrimony? Y or N (Please explain),

Please list any songs or artist that you would like to be played:

Please list any songs that you **do not** want played:

DJ setup will require 2 hours before the event start time to set-up equipment and 1 hour after reception end time to take down equipment. DJ also requires at least 10 feet of setup/stage space **bordering the dance floor area**

We will contact you 15days prior to the event; all remaining balances will be **paid in full two weeks** prior to event. Settle payment via PayPal (**no money orders please**)

15 _____, 7 _____, 2 _____

Meet the DJ

Stephen Cosey began his DJ Career in 1991. Over the past 20 years I have worked for Sound and Lighting industries that brought the best of entertainment catalysis to the entertainment world. I have DJ'ed in countries such as Japan, Africa, and Thailand. WE look forward to serving you and meeting your entire Musical and Lighting needs.

Price and Availability

Availability: WE book weddings and special events up to two years in advance. Stephen Cosey (formally known as) DJ KOZIE and Kozie Entertainment require a \$200-security deposit for all bookings. (**No money orders please**)

Rates: Special discounted rates are available for weekday bookings (Monday-Thursday) as well as off-season months (November, January, February, and March). Within a 50 mile radius (round trip) is on US. Anything outside of the 50 mile radius will be .47 cents a mile. Military discounts are 10% discount for tax.

Contact US: For more information, please call us at (703) 424-5560 or email us at kozieent@gmail.com

Signature: _____ Date: _____
(Bride Signature)

Signature: _____ Date: _____
(Groom Signature)